Instructions for registering for a REPORTER course:

1. Click on the link to the information session/course. Wait a moment while the page loads, it will appear blank while loading
2. Select the Enroll Now button next to the information session or course you are registering for
3. Select Login to Continue Order at the bottom left corner of the page
4. Login using the red Unity ID Login button. This will take you to shibboleth where you will login with your Unity credentials
5. Under “Policies” check the box next to “I have read and agree to the registration policies” to continue checkout
6. Select Proceed to Order Summary at the bottom left corner of the page
7. Confirm the registration details and select Checkout
8. Clock “Ok” at the bottom left

Accessing a REPORTER course after registering:

1. Go to go.ncsu.edu/reporter
2. Login using the red Unity ID Login button
3. On your Home page, locate the Upcoming Courses section, find the course you are trying to access
4. Select the View Details button next to the course you wish to access
5. Select the Go to Course link at the top of the window to go to the Moodle course