

Candidate Name \_\_\_\_\_

Potential Position \_\_\_\_\_

Document verification of the candidate's employment history below, beginning with the most recent position. If additional documentation is provided to show proof of past employment, please attach. Do not document reference check information on this form. Refer to the University's [Reference Check Guidelines](#) for additional information.

**Employment Verification**

Company \_\_\_\_\_

Phone Number \_\_\_\_\_

Position Title \_\_\_\_\_

Dates of Employment \_\_\_\_\_

Ending Salary \_\_\_\_\_

Eligible for Rehire?  Yes  No  No Answer

Name and Title of Verifier: \_\_\_\_\_

Comments \_\_\_\_\_

Completed by (NC State) \_\_\_\_\_

Date \_\_\_\_\_

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