



NC STATE



**Job Prospectus for
Department Head, Health and Exercise Studies**

Raleigh, NC | Summer 2024

About the Division of Academic and Student Affairs (DASA)

The Division of Academic & Student Affairs (DASA) is where students discover connections and community. It is where students live, where they gather, where they improve themselves, each other, and their university. DASA is where students seek guidance and support, both in and outside of the classroom. The division serves all students at NC State through three integrated components: academic affairs, student affairs, and University College.

NC State wants employees to achieve their highest potential at work, learn more about our employee value proposition here (You Belong Here). The Division of Academic and Student Affairs is the place to work for faculty and staff who are passionate about promoting the success of the whole student.

University College includes the Department of Health and Exercise Studies and the Department of Performing Arts and Technology, a new major in Music Technology, 12 minors and two certificate programs. In addition, University College includes undergraduate courses and curricula, academic enrichment, advising technology, university advising and the Exploratory Studies program. University College is one of the largest generators of undergraduate student credit hours at NC State.

The mission of the Department of Health and Exercise Studies (HES) is to foster a supportive academic environment in which to educate and inspire students to build and sustain a healthy body and mind for lifelong productivity and wellbeing. HES offers a variety of both physical activity and lecture courses that fulfill GEP and minor curricula. As the sole provider of a key general education component, the department is uniquely situated as the only department in the university through which all undergraduate students must matriculate. The department's four academic minors include Coaching Education, Health, Outdoor Leadership, and Sports Science. More information about the department can be found at <https://hes.dasa.ncsu.edu>.

The Opportunity

NC State University invites applications for the position of Department Head of Health and Exercise Studies Department to begin on January 1, 2025, with consideration of a start no later than July 1, 2025 for a highly qualified candidate.



Reporting directly to the Vice Chancellor and Dean of the Division of Academic and Student Affairs with a secondary report to the Senior Associate Dean, the department Head will provide visionary and innovative direction to the department and will promote a welcoming environment that promotes belonging for faculty, staff, and students, with a strong commitment to recruiting and retaining well-qualified faculty and direction of all academic, operational, and budgetary activities associated with departmental functions. The department head is a member of the senior leadership team for the division and University College and is **responsible for:**

- Managing HR and personnel issues within the department in consultation with DASA Human Resources. This includes the annual evaluation of all direct reports, as well as the Statements of Faculty Responsibilities, assignment of courses, faculty, and course support;
- The sustainable financial management of the department in consultation with the Dean and Vice Chancellor, the Sr. Associate Dean, and DASA Finance;
- Representing and advocating for the department at the college, division and university levels, and actively works to ensure a welcoming environment that fosters belonging for all faculty, staff and students;
- Ensuring that the department is aligned with college, division, and university policies and practices;
- Supervising and mentor about 25 full-time faculty, and direct curriculum development and campus/distance education course offerings;
- Creating, charging, and appointing members to departmental committees; and making hiring, reappointment, promotion, and salary adjustment recommendations;
- Teaching three courses per academic year, and department/discipline-related research/creative work, as part of their administrative responsibilities;
- Active involvement in numerous collaborative projects across campus;
- Managing an annual budget for personnel/operations working closely with the Sr. Associate Dean;
- Working closely with the Executive Director of Wellness and Recreation on facility, field and equipment-related issues, and alignment of policies as applicable. In addition, the department head works closely with the Department of Athletics as several athletic teams also use the facilities; and
- Collaborating with members of the University College leadership team including the department head for the Department of Performing Arts and Technology.



Qualifications

The successful candidate must have a doctoral degree, or other terminal degree (in disciplines such as, but not limited to, health promotion, health sciences, kinesiology and exercise science, physical education, exercise physiology, outdoor education, nutrition, parks, recreation, and tourism management, etc.). Minimum education and experience requirements for the position include being eligible for appointment with tenure as associate or full professor in an academic department at NC State University. Prospective candidates should note that NC State University does not have an exercise science or kinesiology department on campus. Therefore, a tenure decision for each finalist for the position will not be determined by the faculty in Health and Exercise Studies at NC State but rather by the voting faculty (i.e., tenured faculty) of another tenure granting department. Prospective candidates should carefully review the tenure and promotion policies for respective departments to determine if their record of achievements might meet the published standards for tenure at the associate professor level. Minimum of 7 years of experience in teaching and administrative responsibilities at the collegiate level.

Other required qualifications include but are not limited to the following:

- Excellent communication skills (verbal and written);
- A demonstrated ability to work with faculty, staff and students to develop an environment that is diverse, equitable and inclusive;
- Demonstrated ability to collaborate, form partnerships, and work effectively as a member of a goal-oriented department and division;
- Demonstrated ability to mentor and facilitate growth experiences for faculty; and
- Demonstrated experience with budget management.

Preferred Qualifications

- Previous experience as a department head/chair at the college/university level or experience in supervisory/management position(s) in the academic arena, preferably at the collegiate level;
- Demonstrated understanding of issues facing various groups of college students;
- Demonstrated ability to use and understand data to inform strategic planning and decision-making;
- Strong evidence of ability to set operational goals from strategic plans and lead direct reports to accomplish these strategic goals and initiatives;
- Experience developing majors, minors and related courses; and
- Past experience in successfully managing change.

How to Apply

Inquiries and nominations are invited and may be directed to: NC State Executive Search Services: Justin Lang, at (919) 513-1963 or jdlang2@ncsu.edu or Jennibeth Brackett, at 919-268-2861 or vkbrack2@ncsu.edu. Confidential review of applications will begin in July 2024 and will continue until the position is filled. Candidates should provide a resume/CV, cover letter, and (3) professional references. References will not be contacted without prior knowledge and approval of candidates. These materials may be submitted online at <https://jobs.ncsu.edu/> (position # 00000927).

NC State University is an equal opportunity and affirmative action employer. All qualified applicants will receive consideration for employment without regard to race, color, national origin, religion, sex, gender identity, age, sexual orientation, genetic information, status as an individual with a disability, or status as a protected veteran. Individuals with disabilities requiring disability-related accommodations in the application and interview process are welcome to contact 919-515-3148 to speak with a representative at the Office of Institutional Equity and Diversity.

About NC State

At NC State, we create prosperity for North Carolina and the nation. We value diversity, equity, inclusion and justice. We began as a land-grant institution grounded in agriculture and engineering. Today, we're a pre-eminent research enterprise that excels across disciplines.

NC State is a powerhouse in science, technology, engineering and math. We lead in agriculture, education, textiles, business and natural resources management. We're at the forefront of teaching and research in design, the humanities and the social sciences. And we're home to one of the world's best colleges of veterinary medicine.

Our more than 38,000 undergraduate and graduate students learn by doing. They pursue original research and start new companies. They forge connections with top employers and serve communities local and global. Through it all, they enjoy an outstanding return on investment.

Whether it's [Princeton Review](#) ranking NC State among the nation's best values for universities, Money magazine naming it the No. 1 best college for your money in North Carolina, or [U.S. News & World Report](#) ranking NC State among the top 10 best values in public higher education, the university has many reasons to be proud.

Each year, NC State adds [\\$6.5 billion to the statewide economy](#), equivalent to creating more than 90,000 new jobs. That represents a significant return on investment for the citizens of North Carolina in the form of research advances, innovative technologies, successful companies, skilled graduates and new jobs waiting for them. We're also No. 2 in the country for research commercialization among U.S. universities without a medical school.

Our more than 9,000 faculty and staff are world leaders in their fields, bridging the divides between academic disciplines and training high-caliber students to meet tomorrow's challenges. Together, they forge powerful partnerships with government, industry, nonprofits and academia to remake our world for the better. We expect everyone to give of their talents, skills, time and effort to make NC State an environment of inclusive excellence for all.

About Raleigh and North Carolina

North Carolina's rapid growth makes the state a diversity leader and top spot for young professionals and families.

Raleigh reflects statewide growth as a city on the rise:

- No. 4 among the best places to live in the U.S. ([Money](#), 2022)
- One of America's top 20 best-run cities ([WalletHub](#), 2024)

With Durham and Chapel Hill, the capital city anchors the Research Triangle, a national hotspot for high-tech enterprise. The region's top companies — including IBM, Cisco Systems, SAS Institute, Biogen Idec and GlaxoSmithKline — rank among the country's best employers. NC State also maintains strong agricultural partnerships with Bayer, BASF and Syngenta, companies that lead the way in hiring new NC State graduates.

Celebrating its 137th year in 2024, NC State continues to make its founding purpose a reality. Every day our career-ready graduates and world-leading faculty make the fruits of learning, discovery and engagement available to people across the state, throughout the nation and around the world.